



MANDATORY TEAM ON-LINE CHECK-IN
*****All Teams Must Register Online*****

OPENS Monday May 7th

Deadline Monday May 14th

INSTRUCTIONS ON HOW TO REGISTER VIA EMAIL:

US Youth Soccer Teams

- 1 copy of the State Approved Roster (see "FAQs" below about adding guest players)
- A copy of each US Youth Soccer Player Passes (ONLY Front Necessary)
- A copy of each guest players US Youth Soccer Player Passes (ONLY Front Necessary) as well as include a copy of the approved Forms
- Teams **outside** of Region 1 need to provide a signed permission to travel Form - Check with your State association for the appropriate form. (Region 1 teams include: ME, NH, VT, MA, NJ, RI, PAE, PAW, NYE, NYW, CT, MD, DE, VA, WV)

US Club Soccer Teams

- 1 copy of the US Club Roster (see "**FAQs**" below about adding guest players)
- A copy of each US Club Players Passes (ONLY Front Necessary)
- A copy of each guest players US Club Player Passes (ONLY Front Necessary) as well as a copy of the Completed player Loan Form

All Teams Print Read and Sign the "**PDA Rules/Policy Acknowledgement**"

After you have gathered ALL the documents needed to register your team please Follow below instructions:

1. Scan each document and save the files as a **single PDF** document (We will not Accept other file types i.e. JPEG, TIFF, or Word)
2. Please Use the following Name for File GENDER - AGE GROUP - CLUB NAME and TEAM NAME
ex. BU10-PDA-Messi
3. **Combine all files** into ONE document before sending - **we will NOT Accept multiple Files**

Teams Email the document to pdagirlstournament@gmail.com

Subject Line of the email should include the following:

- PDA College Showcase Registration Age Group Club Name and Team Name
Ex. "**PDA College Showcase Registration U16 PDA O'Reilly**"

Approval Process – All teams will receive 2 emails

1. You will receive an Automatic confirmation email confirming we have received your email
2. You will receive an email confirming your team is Checked-in and your information is complete